

Library Advisory Board Meeting

October 7, 2021

7pm

Agenda

Members Present: Carol Scholten, Elaine Ebeling, Margaret Wheeler, Leigh Rupinski, Mary Cook, Patti Walcott

Absent: Barb Vander Veen, Lenore Cook

- I. Call to Order
- II. Approval of the agenda
- III. Approval of the previous meeting minutes
- IV. Financial Report
 - a. Summary Report through August 31, 2021
 - b. Beginning to work on next year's budget as well
 - c. Presenting budget to township board on Monday, Oct 25, 2021 7pm
- V. Director's report
 - a. Some fall in person programing
 - b. Hoopla Annual Review and Content Diversity report
 - c. Curbside service will remain
- VI. Youth Librarian's report

- a. Excitement to have library open and events
- b. Take and makes are continuing for parents and kids to do together
- c. Try to have collection of books to coordinate with take and make

VII. Old business

- a. Book club
- b. Friends of the Library

VIII. New business

- a. Bylaws - terms of this board with rolling three year renewal.
- b. SOP (Standard Operating Procedures) - Director will contact renew of advisory board; New member: advertise, collect applications, interview with director, Mary Cook and current board member. Time limits can be set at the beginning of meetings for public comment.
- c. Fines and Fees Schedule
- d. Library Cards and Ages – Use to be first grade and write name; change our practice to remove the name writing; grade removed if parent requests
- e. Future meeting dates

IX. Public Comments

X. Adjournment

Next meeting is scheduled for January 20, 2022 at 7pm.