Library Advisory Board Meeting
October 7, 2021
7pm
Agenda

Members Present: Carol Scholten, Elaine Ebeling, Margaret Wheeler, Leigh Rupinski, Mary Cook, Patti Walcott

Absent: Barb Vander Veen, Lenore Cook

I. Call to Order
II. Approval of the agenda
III. Approval of the previous meeting minutes
IV. Financial Report
   a. Summary Report through August 31, 2021
   b. Beginning to work on next year’s budget as well
   c. Presenting budget to township board on Monday, Oct 25, 2021 7pm
V. Director’s report
   a. Some fall in person programing
   b. Hoopla Annual Review and Content Diversity report
   c. Curbside service will remain
VI. Youth Librarian’s report
a. Excitement to have library open and events
b. Take and makes are continuing for parents and kids to do together
c. Try to have collection of books to coordinate with take and make

VII. Old business
   a. Book club
   b. Friends of the Library

VIII. New business
   a. Bylaws - terms of this board with rolling three year renewal.
   b. SOP (Standard Operating Procedures) - Director will contact renew of advisory board; New member: advertise, collect applications, interview with director, Mary Cook and current board member. Time limits can be set at the beginning of meetings for public comment.
   c. Fines and Fees Schedule
   d. Library Cards and Ages – Use to be first grade and write name; change our practice to remove the name writing; grade removed if parent requests
   e. Future meeting dates

IX. Public Comments
X. Adjournment

  Next meeting is scheduled for January 20, 2022 at 7pm.