Library Board Meeting
December 6, 2018

Members present: Elaine Ebeling, Leigh Rupinski, Margaret Wheeler, Kristen Borgman, Patti Walcott

Members Not Present: Barbara VanderVeen, Lenore Cook, Carol Scholten

Also Present: Lizzie Schab

Agenda

I. Call to Order

II. Approval of the Agenda
   a. Approved

III. Approval of the previous meeting minutes
   a. Approved

IV. Director’s Report
   a. New library employee, Nazila
      i. Goes by “Naz”, started this week
   b. Heap O’Holiday Cheer event
      i. Excellent feedback heard by Board members volunteering during the event
      ii. Great turnout
      iii. Event went very smoothly, Board member volunteers were appreciated
   c. Early literacy project with GVSU
      i. Kristin Meyer suggested collaboration on a project
      ii. Target those who cannot come to the library very often
      iii. In early planning stages for a scavenger hunt type of game that could be implemented at a grocery store or park, where families go already
         1. Ex: Challenge to find something that starts with the first letter of your name
      iv. Also working with Media Specialist at Allendale Public
      v. Zip-tie cards to mini-carts that kids push around
   d. Ottawa County libraries grant for Wi-fi hotspots
      i. All library directors in Ottawa County coming together to write the grant to get Wi-fi hotspots that can be loaned to patrons
         1. Early planning stages
      ii. Coopersville and Holland already do this
      iii. Grant would cover initial costs, but we would likely eventually take over costs as initial ones become outdated
         1. Monthly service fee
      iv. Helps everyone get internet access
      v. Let Allendale Public Library know because they are a 1-1 (1 student gets 1 computer) district
      vi. Can check-out for a week
         1. Could use on a road trip or camping trip, etc.
e. Just ordered 10 Vox Books
   i. Reads books along with the child
   ii. Can be read 75-100 times before charging necessary
f. Lizzie’s Wish List for 2019
   i. New laptops needed
   ii. Patron computers need updates – still running Windows 7, so will need to be replaced by 2020 when support for that runs out
   iii. The wall partition needs to be looked at/replaced

V. Old Business
a. Library Advisory Board bylaws
   i. Township Board approved the bylaws
   ii. Only edit was to note that Robert’s Rules of Orders are a general guide
b. Clare Membiela Update on Library status
   i. Senate Committee approved the motion for township libraries established under the repealed act (PA 269) to be reestablished as a charter township library
   ii. Will move to the House next, Clare believes it will pass
   iii. Likely to impact 4-6 libraries in Michigan incl. Allendale, Waterford, and Georgetown
c. Friends of the Library group
   i. Kristen brought a book with guidance and templates for agendas and budgets, etc.
   ii. United for Libraries guideline for how to develop Friends group
   iii. Kristen will continue to research what should be organized prior to reaching out to the community
   iv. Shirley Buursma (KDL) will come to next meeting to talk about starting Friends group and Board’s role
      1. Motion to reimburse her for roundtrip travel expenses via a gift card at rate of Allendale Township’s reimbursement (roughly 53 cents per mile)
      2. Motion approved

VI. New business
a. Programming in 2019
   i. End of January – all ages self-defense class
   ii. Watercolor class will continue
   iii. Yoga
b. Fully staffed now with Naz and Ashley

VII. Public Comments

VIII. Adjournment