

## Allendale Township Library Board Meeting

Minutes: April 21, 2016

**Members Present:** Elaine Ebeling, Carol Scholten , and Patti Walcott

**Others:** Rob Bristow

**Absent:** Lenore Cook, Pat Door, Thom Eno, Cheryl Hilliker, and Fred Hilliker

**PUBLIC COMMENTS:** None

### **OLD BUSINESS:**

*5-Year Plan Updates*—New carpet and paint (and some new furniture) will be completed during the week of May 30-June 4. The library will be closed but will hopefully be able to offer curbside service for those who place holds on materials and come pick them up.

*50<sup>th</sup> Anniversary Open House* – The library will have a birthday party on Saturday, June 18. Cake, magic show, balloon twisting, art program, bounce house, and character meet & greet are on the schedule.

*2016 Survey* – Since it had been a few years, the library conducted a survey a few months ago. Most results were favorable and many ideas for improvements were suggested and are being implemented. Roughly 96% of those surveyed were in favor of a building expansion.

### **NEW BUSINESS:**

*Substitute Librarian*—This new position would fill gaps created when staff are sick or on vacation. 5 applications were submitted and 2 interviews held. Rob hopes to have a selection in time for the next Township Board meeting.

*Staff Training* – The library will be sending 2 staff to the Beginner’s Workshop offered by the Library of Michigan in mid-May. Completion of this class will allow staff to accumulate continuing education credits towards a certificate.

*Credit Card Transactions at the Desk*—The Library has seen a \$200/month increase in revenue from the credit card terminal. A second one may be needed for 2017.

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*Upcoming Program*—May newsletter was reviewed. Several programs for kids and adults will be held in May. June 13 will be the beginning of the Summer Reading program.

*2016 Concerts in the Park* – Concerts will be held in the Township Park on Tuesday evenings at 6:30PM in July & August. Concerts will be by the pavilion area this year until the band shell is complete in 2017. Schedule and more info is available at [www.allendaleconcertsinthepark.com](http://www.allendaleconcertsinthepark.com).

*2016 Movies in the Park*—Friday nights at dusk during July & August. Schedule and more info is available at [www.allendalemoviesinthepark.com](http://www.allendalemoviesinthepark.com).

*3-Month Statistical Report*—Report was presented and discussed.

**ADJOURNMENT:** Meeting adjourned at 8:20PM

