Library Advisory Board Meeting

October 20, 2022

7pm

Roon Room, Allendale Township Library

Agenda

Members Present:

Mary Cook – Library Director
Elaine Ebeling – Chairperson
Patti Walcott – Vice Chairperson
Carol Scholten
Karen Amisi - Secretary

Absent:

Margaret Wheeler
Lenore Cook
Barb Vander Veen – Allendale Township Board Liaison

I. Call to order

The meeting was called to order at 7pm by Elaine.

II. Approval of the agenda

- Items listed on agenda approved as submitted
III. Approval of the previous meeting minutes (July 21, 2022)

- Action: Approve items listed on agenda as submitted
- Motion: Carol
- Support: Patti
- Minutes from the July 21st, 2022 meeting were approved

IV. Financial report

a. Summary report for FY22 through September 30, 2022

V. Communications and correspondence

- None

VI. Director’s report

- The director highlighted the following areas -
  - Staffing
  - Programs for Adults - Summer (recap) and Fall - current and future ideas
  - LSTA Grant
  - Midwest Ordering
  - Lakeland Library Cooperative
  - Professional Development - Director completed the “Advanced Director’s Training”
  - Budget for FY23 - The Township is working on a Capital Improvement Plan (CIP)
    - to help with furniture replacement and maintenance
  - Proposed goals

VII. Youth Librarian’s report

- Highlights
  - Summer reading program recap
  - Regular Programming
VIII. New Business

a. Meeting Schedule for FY23
   - Proposed Library Advisory Board Meetings - January 19, 2023; April 20, 2023; July 20, 2023; October 19, 2023.
   - Action: Need to vote on approval for proposed dates
   - Motion: Patti
   - Support: Carol
   - Proposed dates were approved

IX. Old Business

a. Bylaws – Final Update
   Final Allendale Township Library Advisory Board Bylaws

b. Friends of the Library
   - Monthly meetings have begun with a good group of people.
   - Updates will be given

c. Outlined Goals
   Outreach -
   - Potential exists to reach the community and encourage more people to get library cards and use the library more.
   Welcoming -
   - Meet and greet programs; September = Library Card Sign-Up Month

Programs -
   - Library seeks to increase its use by patrons. Ideas were discussed on how to do this.

X. Public comment
   - None - No members of the public were present for the meeting.
XI. Adjournment

The meeting was adjourned at 8 pm.

Next meeting January 19th, 2022, at 7pm

Prepared by:

Karen Amisi 10/20/2022

Name Date

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