

Allendale Township Library Board Meeting

Minutes: October 19, 2017

MEMBERS PRESENT: Lenore Cook, Thom Eno, Elaine Ebeling, Carol Scholten, Barb VanderVeen, and Margaret Wheeler

OTHERS: Rob Bristow

MEMBERS ABSENT: Leigh Rupinski and Patti Walcott

PUBLIC COMMENTS: None

APPROVAL OF MINUTES: Motion by Lenore, seconded by Barb, to approve the meeting minutes of the January 19 and April 20 meetings as presented. Motion Carried.

OLD BUSINESS:

Grants Updates-- The library was approved for a \$200 grant from the Michigan Center for the Book which funded a "Doodling @ the Library" program with a Michigan author. The program was full with 40 participants. The library also received a \$2,000 grant from the AcenTek Foundation for the Summer Reading program. The grant request to the Michigan Township Par Plan for additional security cameras was denied and that item has been included in the 2018 operating budget.

Summer Reading/Programs Updates-- The library had approximately 1,750 participants in the Summer Reading Program and 49 business sponsors. A special thank you to Children's Librarian Brittany Nuland who worked so hard to secure sponsorships. Rob distributed a copy of the November newsletter and talked about upcoming programs.

Policy Manual Update--The policy manual is being reviewed as part of the Township Policy Manual review process.

Self-Checkout Machine—The machine was installed prior to Summer Reading and has been gaining in popularity, with over 4,200 checkouts to date.

NEW BUSINESS:

Director Search—Rob's last day at the library will be November 3. The Township has begun advertising the position both internally and externally. Rob thanked the Board for all of their support.

Board Member Resignation—Board President announced his intent to retire from the Library Board. The Board and Rob thanked him for his immense service over the past 25 years.

3rd Quarter Statistical Report—Rob presented a statistical report for the first 3 quarters of the year for the Board's review.

ADJOURNMENT: The meeting adjourned at 8:20PM