Library Board Meeting

June 7, 2018

Members Present: Elaine Ebeling (Chair), Leigh Rupinski (Secretary), Carol Scholten, Margaret Wheeler, Patti Walcott

Members Absent: Lenore Cook, Barb VanderVeen

Also Present: Jan Gillman, Cristy Sensanbaugh-Sauter, Adam Elenbaas

MINUTES

1. Approval of meeting minutes from March 3, 2018
   1. Motion to approve: Margaret Second: Carol
2. Township Supervisor Report
   1. Lizzie Schab settling in great! Lots of great feedback from patrons
   2. Director position posted on May 25th

1st phone interview tomorrow (June 8)

Library Board will be included in in-person interview for final candidate(s)

Would like top candidates by June 25th

* 1. Library Board position candidates applied, interviews will be held soon with HR, Lizzie, and Margaret
  2. Circ. Desk position successful
  3. Library page position open
  4. Library re-establishment will be discussed in Township Board meeting July 23, 2018
     1. Want to ensure a plan of transition
  5. Signs on Lake Michigan Drive
     1. Could coordinate with a business to lease signage space
     2. MDOT willing to change current signs from 2’ by 2’ to 30” by 30” (Arrow stays the same)
     3. MDOT will pay

1. Library Updates
   1. Summer Reading Program has a “Rocks” music theme
   2. Adult Book Club is reading “Becoming Bonnie” for June 14th meeting; next will have Christmas in July theme
   3. There will be adult summer reading program too
   4. Movies in the Park – bought new projector Tuesday, also can be used as a back-up in library as needed
      1. Installing a new drop-down screen in the band shell
      2. Licensing issues and sponsor preference for family films changed film line-up slightly; no more double features due to time
   5. Allendale Field Day on June 16th
      1. Looking for volunteers
      2. Library partners with the school
      3. Registration table 9-12 and lunch table set-up – email Lizzie if available
      4. Origami table also needs help
      5. Q: Can Board have t-shirts to identify us as part of library?
   6. Seed Library successful, drawing in new patrons
2. Old Business
   1. By-laws tabled for now
   2. Possible to meet with Shirley Buursma after Township Board meeting on July 28th at 7 pm or sometime in August
   3. Working email for the Board now accessible by Board Chair, Elaine, and is posted on the website
   4. Computer server, phone system, security stems all working
      1. Security cameras will be moved/added to
   5. Summer Used Book Sale tabled til new Director in place; volunteers will be needed
3. New Business
   1. Board needs a Vice-Chairperson on a 2 year staggered term
      1. Carol nominates Margaret, who is considering
      2. Tabled until August meeting
4. Introduction of Lizzie Schab, as Interim Acting Director and new Youth Services Librarian
5. Public Comment
   1. Aug. 9-10 Global Leadership Summit livecast to Lifestream Church from Chicago
      1. Costs posted online, runs during the day
6. Meeting adjourned
   1. Motion: Patti, Second: Carol

Next meeting will be July 23 at 7 pm at the Township Hall (same time as the Township Board meeting) when Shirley Buursma and Clare Membiela present on state of the library