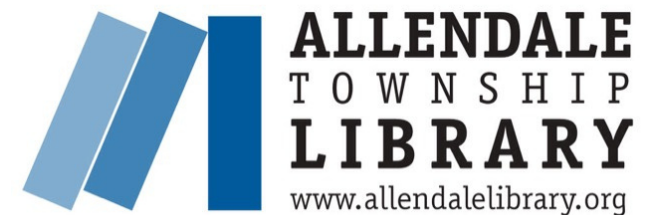


LOGGING IN AND CREATING AN ACCOUNT

- **Access our new catalog** through our website or this link:
allendale.bibliocommons.com
- **Click Login/Register** in the upper righthand corner
- **Type in your library barcode**, found on your library card.
- **Enter your PIN** (last 4 digits of your phone number)
- **Verify your information** and make sure the email is correct
- **Create a username** for leaving reviews and logging in
 - If you are under 13, you will have a randomly generated username
- **Finish account set up**
 - You can login by using either your barcode or username along with your PIN



NAVIGATING OUR NEW ONLINE CATALOG



PLACING A HOLD

- **Access our new catalog** through our website or through this link: **allendale.bibliocommons.com**
- **Click Login/Register** in the upper righthand corner
- **Type in your library barcode**, found on your library card
- **Enter your PIN** (last 4 digits of your phone number)
- **Search the catalog** using the drop-down menu options
 - Narrow your search using the filters on the left
- **Select the "place hold" button** next to the format you want

FOLLOW US ON OUR NEW CATALOG TO SEE:

- **Lists of recommendations**
- **Readalikes for popular titles**
- **Staff ratings and reviews of materials**

Allendale_Staff
bit.ly/allendale_staff

Allendale_Adults
bit.ly/allendale_adults

Allendale_Teens
bit.ly/allendale_teens

Allendale_Tweens
bit.ly/allendale_tweens

Allendale_Kids
bit.ly/allendale_kids

WHAT'S NEW?

- **A scoped catalog** only shows items owned by Allendale Township Library
 - You can view the full Lakeland Library Cooperative Catalog and place interlibrary hold requests by clicking on the "Lakeland Catalog" on the top bar
 - You can search MeL from the catalog search bar
- **Track your borrowing** and see your checkout history
- **Rate and review titles** you borrow
- Get **personalized recommendations**
- **Better search functions:** filter options and an improved search
- **Create lists and save items for later** to keep track of everything you want to borrow