



OVERDUE, LOST AND/OR DAMAGED MATERIALS

The Allendale Township Library may charge a fine for overdue materials. The Library is not required to send notices for overdue or lost materials and failure to receive a notice does not relieve the borrower of responsibility to return materials when due. The Library will suspend a patron's borrowing privileges and deny access to the Internet when the fines and/or fees on a patron's account exceed \$5.00.

When fines and fees exceed \$80.00, the Library will refer the unresolved charges to a materials recovery service which may ultimately turn the charges to a collection agency. The patron will be assessed a recovery fee of \$9.85 and the Library will suspend the borrowing privileges of a patron referred to a collection agency until the charges are resolved. A payment plan may be established to pay fees.

The Allendale Township Library may charge for replacement of materials missing, lost, or damaged. Reimbursement is required to repair or replace damaged or lost materials and will not exceed the item's original purchase price. Patrons may replace a lost/damaged item with a new